

Town of St. Germain

Parks & Recreation Committee

Monday, September 12, 2022

@ 1:00pm

Community Center Room 4

Meeting Minutes

Attendees (“X” indicates present, “R” indicates remote, “A” indicates absent)

Kalisa Mortag	X	Karen Anderson	X	Heather Koziatek	X
Lisa Penner	X	Kathy Kaltenbach	A		

Opening		Speaker	Minutes
1.	Call to Order	Kalisa	Kalisa called the meeting to order at 1:00pm
2.	Roll Call Establish a quorum	Kalisa	All present except Kathy Kaltenbach
3.	Approval of past meeting minutes	Kalisa	Lisa made a motion to accept the August meeting minutes. Heather seconded the motion. All - aye
4.	Citizens comments		Karen: The cottage next to Karen is being rebuilt. Tree work is being done by David Jordan and he wants to be on the Parks & Rec Committee but no one ever contacted him. Kalisa suggested he come to both the Town and Park & Rec Committee meetings to contribute but he wants to actually be on the Committee. Kalisa to bring up adding another person to the Committee at the Town Board Meeting this evening.

Discussion/Action Items		Speaker	
1.	Mulch status update	Heather	Balsam wood chips is what is being installed in the playground area. Work has been started. Kalisa ordered 2 new signs for the play area with age-appropriate designations for the equipment. Dinosaurs have been placed in the sandbox for children to dig up. Some timbers that outlined by play area were removed due to rot. Kalisa told the installers to either remove/replace them. The final cost for the wood ships is \$1,500/load plus any rental equipment that is needed to complete the work.
2.	Fitness Center maintenance and open house	Kalisa	Karen to take the lead on arranging the open house including talking with Josh and Kevin. Kalisa would like Kevin to talk with Town employees about how to

			<p>maintain the equipment in the room. Heating vents fall off easily. The bench, towels, spray and garbage can are all in the room now. The sign that says the room is closed is now gone. Other signs have now been installed as well (wipe down equipment, clean shoes, etc). Kalisa to ask June how people are to request access to the room with the fob. A \$35 deposit is required for obtaining the fob and the deposit is returned when the fob is returned.</p> <p>Kalisa found some kettle bells at Dollar General in St. Germain. Karen to go check them out. Karen also found some at Johnson's in Wausau – 5#, 10#, 15#. She suggested purchasing 2-5# @ \$12 ea. and 2-10# @ \$24 ea. Karen will pick them up along with some exercise bands.</p> <p>The window screen is cut in the Fitness Room so Kalisa will have that fixed by Knitts where the Town has an account.</p>
3.	Halloween Event	Kalisa	<p>The birthday party will not change the date for their event so we needed to change the Halloween Event to Friday, October 28 from 5-8pm. Setup will be Wednesday-Friday.</p> <p>The Lions is giving the Committee all their Halloween things for use at the event. Heather is also going to put out on Vilas County Facebook page that we are looking for Halloween decorations for this event. Keith has the key to the room where the Lions keep their Halloween decorations and will let us look at the items so we can begin to plan for the event. Kalisa to call Keith and setup a time to review the items.</p> <p>Need to create flyers to put out in the community. The idea is to use the same one as last year with some minor modifications. Heather to have the flyer put on the school website as well.</p> <p>The Lions donated candy for the event. Hot cocoa, water, hot dogs, popcorn will need to be purchased. Lisa to talk with June about setting up an account at Camps. Will need food for 200 people. The gymnasium will be setup with tables and games including a Witches hat Game, Tic Tac Toe, Halloween picture coloring. We are looking at possibly doing some cookie decorating. Karen knows of a place in</p>

			<p>Wausau where we can buy frozen cookies, bake them and have the kids decorate them. Karen to follow up on cost etc. Lisa to follow up on black and orange twin fitted sheets as tablecloths for the tables at the event.</p> <p>Kalisa and Karen walked the area by the Community Center to determine a location for the bonfire.</p> <p>A donation bucket will be setup for Parks & Rec to help offset the cost of the event.</p> <p>Volunteers: Lions already agreed to help with the event. Heather suggested contacting the High School Drama Club for volunteer hours. We need to reach out to Silent Sports and Prime Timers to see if they want to help as well. Kalisa to ask Ted to send out a Constant Contact email to help with any part of the day's events.</p> <p>The costume judging to be at 6:30pm. There will be multiple groups by age. Chamber bucks were donated and awarded last year. Lisa to follow up with Shelby. We need 12 Chamber Bucks for ages 0-4, 5-8, 9-12, 13 and up. The denominations are \$20, \$10, \$5 for 1st, 2nd, 3rd place in each age group.</p>
4.	Picnic tables at playground	Kalisa	The cost was found to be \$1200 per table. We will determine if we purchase any as we get closer to year end and know what we have left in the budget. It was determined that we need 2-3 tables as well as some benches at the playground.
5.	Tennis/Pickleball Court status update	Kalisa	Tennis courts are being shut down for 1 week to crack seal and stripe the courts. All work should be done by Colorama on 9/17.
6.	Basketball Courts status update	Kalisa	Tony Dufek is replacing the basketball nets and putting in new playground equipment at the school.

Closing		Speaker	Minutes
1.	Breakfast with Santa	Kalisa	Nancy Szott (Women's Lions) wants to take back the Breakfast with Santa and do their event on the same day as what the Committee reserved for. After discussion, the decision was made to continue our event and ask Nancy's group to help. The date is Saturday, December 3 for the event. Kalisa will ask Ron Rhodes to be Santa Claus but Gary will be backup. Lisa to ask Shelby if we can use the sleigh for the event.

			<p>Lisa to book the first Saturday in December through 2025. Also book the Saturday of Halloween weekend Thursday-Saturday 2023 forward. Confirm April 1 for Easter event in 2023 with June. Lisa to let June know we will be keeping December 3 for the Breakfast with Santa this year.</p>
--	--	--	--

Closing		Speaker	Minutes
1.	<p>Discussion on other parks and recreation needs in town</p>	Kalisa	<p>Vandervort Park – Kalisa previously asked the Town Board what needs to be done with this facility since it is falling apart. The Town hired MSA to go out and determine if we can rebuild or build something new. We are waiting on MSA to complete this work. If we end up building something new, we will need town approval to tear the building down.</p> <p>\$25K will be requested for 2023 budget. We need to consider a bench and cleanup/fix up of the small pavilion. The Committee also discussed moving the skateboard park to a new area next to the ball field.</p>
2.	<p>Next meeting</p> <ul style="list-style-type: none"> • Monday, October 10 @ 1:00pm • Room 4 Community Center 		
3.	Adjournment		Kalisa adjourned the meeting at 2:28pm.